

TIMELINE FOR ADMISSION TO THE T PROJECT SHELTER



1. Referral

Referring agency (RA) to email *application form, social report, and NRIC copy* to contact@theprojectsg.org



2. Phone Clarification

The T Project Social Worker (TTP SW) will conduct a phone clarification with RA within 5 working days



3. Eligibility Assessment

TTP SW will conduct a virtual eligibility assessment (EA) with **applicant and RA** within 5 working days, upon phone clarification



4. Admission Approval

TTP SW will schedule an admission date with **applicant and RA** within 5 working days, once EA is approved



5. Admission Day

TTP SW and Shelter Manager (SM) will conduct the admission (face-to-face) with the applicant and RA

6. Shelter Stay

TTP SW and SM will orientate the **applicant** to the shelter on admission day

